

CAH Request for Elevated Privileges

The request for elevated privileges requires discussion to certify that each individual has been informed and understands the radical changes that occur in security, responsibility and support as well as the technology needs that warrant elevated privileges. The requestor is responsible for requesting a meeting with all the signatories.

A requestor of elevated privileges must understand, follow and agree to the expectations and stipulations below:

- Individual agrees not to modify, create or delete any account from the assigned workstation.
- Elevated privileges are per individual and per single workstation identified below.
- Individual recognizes technology support may be limited in providing support to workstations with a user that has elevated privileges. Once granted, the primary support role transfers to the requestor.
- Individual will adhere to university technology policies (<https://www.itr.ucf.edu/policies.asp>).
- Individual recognizes that violating university standards and policy may result in mandatory revoking of the user's elevated privileges.
- No elevated account can be used for every day, all-the-time use. Individuals granted elevated privileges will be given a second account to authenticate administrator changes. The format of the account will be <NID_admin> with a different, independent password that does not expire.
- Instead of long-term elevated privileges, an individual may request a temporary (1-5 days) elevation on their account to install off-campus specific software, such as a printer driver. At the end of this period, the user must return their device to be de-elevated.
- At any point, an individual with elevated privileges may request to have the elevated privileges removed, which concludes the additional terms and stipulations outlined.
- Requestors must re-request elevated privileges on an annual basis, and as part of the renewal process, the workstation with elevated privileges must be available to IT for review.

Business Reason – Please list any reasons for why you feel that you need elevated rights to your workstation. List any events that detail your limitation and the circumstances that it creates that impedes your ability to work.

I have read and agree to the terms stated above. This agreement is for the following workstation.

CAH unit name	CF or CAH tag (if applicable)	Workstation name
Individual's name	Individual's signature	Date

I have read and agree the above individual needs elevated privileges to accomplish the work outlined by the business reasons, and no other alternative solutions are possible.

Unit chair's or director's name	Unit chair's or director's signature	Date

I have read the business reasons above and agree that the above person needs elevated privileges to accomplish the work as there are no alternative technical solutions.

IT representative name	IT representative signature	Date