

Chicago: Notes

This handout gives the most commonly used citations (with examples) adapted from *The Chicago Manual of Style*, 17th ed. For more information, please refer to that style manual. The page numbers below refer to that edition. This handout is also accurate for writers using the “Turabian” style, which is based on the *Chicago Manual of Style*. For more information on the Turabian style, see: *A Manual for Writers of Research Papers, Theses, and Dissertations*, 8th Edition.

Notes & Bibliography Method vs Author-Date References Method:

The *Chicago Manual of Style* and *Turabian* systems allow you to cite sources in TWO different ways. Ask your professor or editor which method you should use.

The method discussed here is the **Notes and Bibliography method (NB)**, in which complete reference information is given in footnotes or endnotes with a bibliography at the end. This method uses the hanging indent and numbers to distinguish between notes and bibliography entries. This method is often used by the humanities.

The other method is the **Author-Date References method**, in which the author and date are listed in parentheses following the quote, and the full reference is listed in a reference list at the end of the paper. This method is used less often.

This handout concerns the notes according to the Notes and Bibliography method of documentation. For information on creating the notes for this method, see the “Chicago: Bibliography” handout. For information on formatting the rest of your paper or on using the Author-Date References method, consult the *Chicago Manual of Style* or speak with a writing consultant.

Important Formatting Tips:

Notes should provide page numbers when citing particular information in a source. However, if the note cites a general message promoted by the source, page numbers are not necessary. Examples on this handout reflect both possibilities.

If you cite the same source two or more times, use a shortened citation. The short form should include enough information to remind readers of the full title or to lead them to the appropriate entry in the bibliography. To avoid repetition, the title of a work may be omitted if the source is the same as the one immediately preceding.

Authored Book (One or More Authors) p. 786, 799–800

1. First name Last name, *Title of Book* (Place of publication: Publisher, Year of publication), page number.
2. Steven Levitt and Stephen Dubner, *Freakonomics: A Rogue Economist Explores the Hidden Side of Everything* (New York: William Morrow, 2005), 20–21.

No Listed Author p. 787–88

1. *A True and Sincere Declaration of the Purpose and Ends of the Plantation Begun in Virginia, of the Degrees Which It Hath Received, and Means by Which It Hath Been Advanced* (London, 1610).
2. *Stanze in lode della donna brutta* (Florence, 1547).

Editor or Translator in Addition to an Author p. 801

1. Yves Bonnefoy, *New and Selected Poems*, ed. John Naughton and Anthony Rudolf (Chicago: University of Chicago Press, 1995).
2. Theodor Adorno and Walter Benjamin, *The Complete Correspondence, 1928–1940*, ed. Henri Lonitz, trans. Nicholas Walker (Cambridge, MA: Harvard University Press, 1999).

Chapter from a Book

1. Gloria Anzaldúa, “How to Tame a Wild Tongue,” in *Borderlands: The New Mestiza – La Frontera* (San Francisco: Aunt Lute Book Company, 1987), 53.

Contribution to a Multiauthor Book p. 803

1. Muriel Harris, “Talk to Me: Engaging Reluctant Writers,” in *A Tutor's Guide: Helping Writers One to One*, ed. Ben Rafoth (New Hampshire: Heinemann, 2000), 24-34.

Multivolume Work p. 808

1. Donald Lach, *Asia in the Making of Europe*, vol. 2, bk. 3, *The Scholarly Disciplines* (Chicago: University of Chicago Press, 1977), 351.

Particular Volume of a Book p. 808–9

1. Muriel St. Clare Byrne, ed., *The Lisle Letters* (Chicago: University of Chicago Press, 1981), 4:243.

Journal Article p. 833

1. Miriam Schoenfield, “Moral Vagueness Is Ontic Vagueness,” *Ethics* 126, no. 2 (2016): 260–61, <https://doi.org/10.1086/683541>.

A DOI (Digital Object Identifier) is preferable to a URL for online journal articles; only use a URL if a DOI cannot be found. <http://www.crossref.org/> has a free DOI lookup tool.

Magazine Article p. 837–38

1. Jill Lepore, “The Man Who Broke the Music Business,” *New Yorker*, April 27, 2015, 59.

Newspaper Article p. 891–92

1. Editorial, *Philadelphia Inquirer*, July 30, 1990.
 2. Tanya Pai, “The Squishy, Sugary History of Peeps,” *Vox*, April 11, 2017, <http://www.vox.com/culture/2017/4/11/15209084/peeps-easter>.
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Web Pages or Website With Author, Without Author, & Without Publication Date/Author p. 845

1. Microsoft Corporation, “Apps for Office Sample Pack,” Office Dev Center, last modified October 20, 2015, <https://code.msdn.microsoft.com/office/Apps-for-Office-code-d04762b7>.
2. “Illinois Governor Wants to 'Fumigate' State's Government,” *CNN* online, January 30, 2009, <http://edition.cnn.com/2009/POLITICS/01/30/illinois.governor>.
3. “Band,” Casa de Calxico, accessed October 27, 2017, <http://www.casadecalexico.com/band>.

If the date the site was updated or last modified is not available, substitute for “accessed” and the date you last visited the site.

Social Media

Posts on social media will often be cited only as notes unless you intend to discuss the content in depth, then you should also put a citation in the bibliography. For private content, such as a direct message or a post in a restricted-membership group, you should cite it as a personal communication.

Social media posts do not typically have titles, so if a title is not provided, simply use the text of the post, retaining all original capitalization, spelling, etc., set in roman with quotation marks. Do not include more than 160 characters in this section of the citation; if the post is longer than that, cut it off (with an ellipsis) at a sensible point before the 160-character mark is reached. Citation of a social media post should fit the following format:

1. Firstname Lastname (Screen name), “Post text”, social media service, indication of format/medium, publication date, time stamp, URL

TV Show pp. 872–73

1. *Title of Work*, episode number, “Episode Title,” directed/written/performed by Firstname Lastname, aired Month day, year, on Network Name, URL.

Film

1. *Joe Versus the Volcano*, directed by John Patrick Shanley (1990; Burbank, CA: Warner Home Video, 2002), DVD.

Other Online Multimedia

Note that citation guidelines will vary from one medium to another. For additional guidelines on the citation of music, speeches, audiobooks, live performances, podcasts, lectures, art, etc, use PurdueOWL Chicago Online Manual for easy assistance.

Thesis and Dissertation p. 841

1. Ilya Vedrashko, "Advertising in Computer Games" (master's thesis, MIT, 2006), 59, <http://hdl.handle.net/1721.1/39144>.

Personal Communication and Personal Interview p. 849–51

1. Andrew Macmillan (principal adviser, Investment Center Division, FAO), in discussion with the author, September 1998.
2. Jane E. Correspondent, email message to author, April 23, 2017.

Cite personal communication and personal interviews in a note or in the text. They are rarely included in the Bibliography.

Published or Broadcast Interviews

3. Firstname Lastname, interview by Firstname Lastname, *Title of Broadcasting Program*, Publisher, date.

Citing Indirect Sources p. 868

1. Louis Zukofsky, "Sincerity and Objectification," *Poetry* 37 (February 1931): 269, quoted in Bonnie Costello, *Marianne Moore: Imaginary Possessions* (Cambridge, MA: Harvard University Press, 1981), 78.

Chicago discourages the use of a source that was cited within another (secondary source). In the case that an original source is absolutely unavailable, Chicago requires the use of "quoted in" to include both the secondary & primary source in both the notes and bibliography.
