



4000 Central Florida Blvd.  
TCH 236-F  
Orlando, FL 32816-1990  
T: (407) 823-2126  
Email: [TandT@ucf.edu](mailto:TandT@ucf.edu)

**Application for the Texts & Technology Travel Award**  
For graduate student participation at an academic conference

Name: \_\_\_\_\_ UCF ID: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Conference Name: \_\_\_\_\_

Location: \_\_\_\_\_

Dates of Conference: \_\_\_\_\_

Travel Dates: Departure \_\_\_\_\_ Return \_\_\_\_\_

If you have received a T&T travel award before, date of last award: \_\_\_\_\_

**Itemized Budget**

Consult the UCF Travel Reference Guide for allowed amounts: [https://fa.ucf.edu/wp-content/uploads/sites/2/Travel\\_Reference\\_Guide.pdf](https://fa.ucf.edu/wp-content/uploads/sites/2/Travel_Reference_Guide.pdf)

Transportation: \_\_\_\_\_

Registration fees: \_\_\_\_\_

Lodging: \_\_\_\_\_

Food: \_\_\_\_\_

Other Expense: \_\_\_\_\_

Specify Other Expense: \_\_\_\_\_

**Total Est. Budget:** \_\_\_\_\_

**It is T&T's expectation that students will pursue all available funding to supplement what we are able to provide. Please indicate whether you have applied for:**

SGA Conference Registration and Travel Funding:	Yes	No	Not Eligible	Estimated Award:
College of Graduate Studies Presentation Fellowship:	Yes	No	Not Eligible	Estimated Award:
Other Funding (please list):				Estimated Award:

**Materials Checklist:**

- Application
- CV
- Abstract / Proposal
- Statement of Event Significance
- Email indicating advisor's approval
- Copy of Conference Invitation (Skip if application pending)

***Your signature below indicates acceptance of the guidelines found on the T&T website and verifies that all the information is complete and accurate. Incomplete applications will not be considered for funding.***

Applicant's signature \_\_\_\_\_

Date \_\_\_\_\_

**Program Use Only**

**Application Received:** \_\_\_\_\_

**Award Amount:** \_\_\_\_\_